Guideline for Manuscript Preparation of Research Paper / Article

|  |  |
| --- | --- |
| Page Orientation | Portrait |
| Page Size | A4 |
| Page Margin | TOP | BOTTOM | LEFT | RIGHT |
| 1 | 1 | 1 | 1 |
| Page Layout | Header | Footer |
| .80 | .80 |
| Font | Size | Face | Style | Align |
| 10 | Times New Roman | None | Justify |
| Title | 16 | Bold | Center |
| Author’s Name | 14 | None | Center |
| Affiliation  | 10 | Italic | Center |
| Corresponding Author | 10 | Italic | Center |
| Abstract | 11 | Bold, Italic | Left |
| Keyword | 11 | Bold, Italic | Left |
| Main Headings | 12 | Bold | Left |
| Sub Heading | 11 | Bold | Left |
| Paper Text | 11 | None | Left |
| Header & Footer | 11 | Italic | Left |
| Line Space | References | Text |
| 1 | 1 |
| No. of Words | Abstract | Paper |
| 250 | 2500 |
| No. of Pages | 10 including tables, graphs, diagrams. |