Guideline for Manuscript Preparation of Research Paper / Article

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Page Orientation | Portrait | | | |
| Page Size | A4 | | | |
| Page Margin | TOP | BOTTOM | LEFT | RIGHT |
| 1 | 1 | 1 | 1 |
| Page Layout | Header | | Footer | |
| .80 | | .80 | |
| Font | Size | Face | Style | Align |
| 10 | Times New Roman | None | Justify |
| Title | 16 | Bold | Center |
| Author’s Name | 14 | None | Center |
| Affiliation | 10 | Italic | Center |
| Corresponding Author | 10 | Italic | Center |
| Abstract | 11 | Bold, Italic | Left |
| Keyword | 11 | Bold, Italic | Left |
| Main Headings | 12 | Bold | Left |
| Sub Heading | 11 | Bold | Left |
| Paper Text | 11 | None | Left |
| Header & Footer | 11 | Italic | Left |
| Line Space | References | | Text | |
| 1 | | 1 | |
| No. of Words | Abstract | | Paper | |
| 250 | | 2500 | |
| No. of Pages | 10 including tables, graphs, diagrams. | | | |